

**Standing Rules**  
for the  
**Citrus Ridge Decorative Artists**  
of the  
Society of Decorative Painters

1. Membership dues shall be twenty dollars (\$20) per year and shall be payable to correspond with payment of dues to the Society. Members shall show proof of Society membership. Renewals shall be made by October 1 (delinquent December 31) with dues paid directly to the chapter.
2. New member dues will be prorated, depending on when the member joins. January 1 – June 30 shall be \$20.00; July 1 – December 31 shall be \$10.00.
3. All checks payable to CRDA will be valid when tendered. No postdated checks will be accepted. A minimum of \$25.00 or the actual charges incurred by the chapter, whichever is greater, will be charged to any member whose check is returned unpaid.
4. Seminars shall be open to all chapter members in good standing. A deposit is required for each day of the seminar. Balances must be paid thirty (30) days prior to the seminar.
  - a. If spaces are open ninety (90) days prior to the seminar, they can be filled by any SDP member.
  - b. All checks must be valid when tendered.
  - c. Wait List—a separate check in the full amount must be written for each class for which you would like to register. These checks will be held and only submitted if an opening becomes available.
  - d. No seminar monies will be refunded. Seminar space is not transferable if there is a wait list. If no waiting list, a transfer must be approved by the seminar chairperson. Under special circumstances, a refund may be granted with the approval of the Executive Board.
5. The seminar chairperson, with the approval of the Executive Board, shall determine seminar location.
6. The financial records of this chapter shall be kept on a calendar year basis, from January 1 through December 31.
7. Business meetings of the chapter shall be held not less than four (4) times annually. Normally the chapter meets on the fourth Saturday of every month.
8. The First Vice-President shall serve as Program Chairperson, assist the president and preside in the absence of the president.
9. The Second Vice-President shall serve as Membership Chairperson and preside in the absence of the president and first vice president.
10. A grant may be presented annually to the President for the purpose of attending the Chapters Gathering and the Annual Meeting at the Society's Annual Conference. If the President is unable to attend, the grant may be offered to another officer. The officer receiving this grant shall attend the Chapters Gathering, the Annual Meeting, and those functions that will benefit the chapter, and shall be expected to provide a report to the chapter. The grant may consist

of the registration fee, conference fee, lodging and a per diem for meals. Transportation costs may be considered by the Executive Board and the membership.

11. These standing rules may be amended by a majority of the voters at any meeting wherein there is a quorum.
12. Non-members of the Society may visit this chapter not more than two (2) times each year without payment of dues to the chapter.
13. Non-member guests may visit this chapter not more than two (2) times each year without payment of dues to both the Society and the chapter.
14. Current SDP charms for officer and committee chairpersons shall be purchased by the Chapter.
15. All records are property of the Chapter.

Standing Rules revised September 26, 2009